

CONSENT TO DISCLOSURE OF PERSONAL INFORMATION

Member Name: _____
Date of Birth: _____
Phone Number: _____
Email: _____

Use and Disclosure of Personal Information to Third Parties

Administration of the Public Employees Disability Income Plan (the “Plan”)

The Public Pension and Benefits Administration Corporation o/a Plannera Pensions and Benefits (“**Plannera**”) is the administrator for the Public Employees Disability Income Plan. As administrator, Plannera uses your sensitive personal information, including but not limited to demographic, contact information, and health information (your “**Personal Information**”) to administer the Plan.

In addition, Plannera may be required to disclose your Personal Information to the insurer, rehabilitation consultants, service providers, your union representative, your employer, your pension plan administrator, auditors or other organizations working with us to administer the Plan (the “**Third Parties**”). This information is shared to support Plan administration and rehabilitation services, including claim processing, financial details, benefit amounts, pension deductions or adjustments, recovery timelines, workplace accommodations and return to work planning. Your health information, including relevant medical records, is shared only with the insurer and rehabilitation of health services providers to support your treatment, recovery, and return to work needs. Your employer and other third parties do not receive your health information. Your Personal Information will not be disclosed to Third Parties for any other purpose without your permission, except in accordance with applicable law or as may be required for legal proceedings.

Appeal Process

The administration of your Plan may involve the adjudication of disputed claims to the Disability Income Plan Advisory Council (the “**DIP Council**”). If you wish to dispute the adjudication of your claim decision, you may submit a written appeal to the insurance carrier.

In the case that the insurance carrier does not change its decision, the appeal will be presented to the DIP Council. The DIP Council is a board comprised of employer and union representatives.

Where an appeal is referred to the DIP Council, Plannera may disclose your entire Plan claim file, which will include your Personal Information, to the DIP Council for the purpose of the claim appeal. Your Personal Information will not be disclosed to the DIP Council for any other purpose without your permission, except in accordance with applicable law.

Consent

I authorize the use and disclosure (sharing) of the Personal Information for the purposes set out above.

I understand that I may withdraw my consent or limit my consent at any time by emailing disability@plannera.ca. However, as a result, Plannera may be unable to fully provide the services described above, including with respect to a claim appeal, in which case my appeal may be denied. I understand that any withdrawal or limitation of my consent is not retroactive to information already disclosed.

Email Authorization

I authorize Plannera to share documents containing my Personal Information, which may include sensitive personal information, including health information, via email from the email address provided above.

I acknowledge that email transmissions may not be secure and that Plannera shall not be liable in the event correspondence containing personal or sensitive information sent to the above email address is received or intercepted by unauthorized third parties.

In the event the email address is shared with unauthorized third parties, I acknowledge that Plannera shall not be responsible or liable if those unauthorized third parties' access, use, or forward any of my Personal Information. I understand that I can change the authorized email address at any time upon written notice to Plannera or by emailing disability@plannera.ca.

Plan Member Signature
(wet signature required)

Date