

Application Form

SECTION A: EMPLOYEE INFORMATION (Please print)

Last Name	First Name and Initial	Employee Number
Mailing Address	City	Province
		Postal Code
Title	Phone Number(s) Home Business	
Email Address		
Employer	Ministry/Agency	

If amending your application, please state the reason for the amendment (attach a separate sheet if necessary):

SECTION B: CONFLICT OF INTEREST APPROVAL

1. Identify and explain the purpose of the leave (attach a separate sheet if necessary):

2. Please check (click) the appropriate box if the leave involves employment. Does the leave involve:

a) employment outside of the Government of Saskatchewan?	Yes	No
b) self-employment?	Yes	No
c) activities from which there is monetary reward?	Yes	No
d) activities from which a service or advice is provided and an honorarium received?	Yes	No
e) advantages derived from employment in the public service?	Yes	No
f) the use of government premises, supplies, equipment, employees, etc?	Yes	No
g) performance in a manner as to appear to be an official act or policy of the Ministry/Government?	Yes	No
h) an activity which will interfere with the performance of your duties upon your return to work?	Yes	No

Please identify and explain any of the above for which a "yes" answer is provided (attach a separate sheet if necessary)

SECTION C: DEFERRAL PERIOD

Your completed application form must be submitted a minimum of 8 weeks prior to the commencement of your deferrals.

Current Basic Salary: _____ Deferral Period from _____ (dd/mmm/yyyy) to _____ (dd/mmm/yyyy)

<i>Deferral Period</i>	Original Application		Amended Application	
	<i>Number of Pay Periods Deferral Being Made</i>	<i>% of Basic Salary to be Deferred</i>	<i>Pay Periods</i>	<i>% Deferral</i>
First Calendar Year	20			
Second Calendar Year	20			
Third Calendar Year	20			
Fourth Calendar Year	20			
Fifth Calendar Year	20			
Sixth Calendar Year	20			
Seventh Calendar Year	20			

